**Name: Telephone: Date Required:**

**Postal Address: Email:**

**Please describe the purpose of the hire:**

No. of People: Start Time: End Time:

Catering: Serving time: Own Catering

**Room Hire Cost**

The Standard Hire fee is £80 from 12 until 5pm.

Earlier access available where a charge may apply.

We don’t take a deposit for daytime hires but do require full payment at time of booking

**Additional options**

Professional PA and speakers £25

4K TV with HDMI £25

Projector, HDMI cable & Screen £25

Tendered Bar Free of charge for over 40 guests

**Catering**

We do a range of packages to suit different occasions.

Please see the website for more details.

Buffet from £8pp (minimum 35)

BBQ from £10pp (minimum 40)

Pie & Peas from £10pp (minimum 10)

Afternoon Tea From £15pp (minimum 10)

If you wish to organise your own catering, we have a surcharge of £60. Will provide tables, banquet roll and plates. Unfortunately, we can’t allow your own drinks to be consumed as it conflicts with our core business.

**Summary**

Please fill in the form below with as much details as you have.

We have a 30 chairs and pop-up tables which can be arrange according to you needs. These are included in the hire fee.

**Please note: we have a no-confetti policy – it’s incredibly difficult to clear up, cleaning costs may be passed to the hirer if this is ignored!**

Please Sign below when you have read the full terms and conditions from the website

Signed: Date: