

# MALT ROOM HIRE

(Fire Capacity 80)

The Two Brewers, 80 Springfield Road, Chelmsford, CM2 6JY  
booking@twobrewerschelmsford.com

## WEEKEND EVENING HIRE 19:00 - 00:00 £250

Fridays, Saturday & Sundays when a bank holiday follows. (earlier access is usually possible) The hire includes use of the lighting system and PA sound system. You just need to bring a music device with a 3.5mm standard audio jack.

**ADDITIONAL HOUR £30** – up until 01:00

**MUSIC OPERATOR £90** - We will take care of your music, using professional DJ equipment, for the night so you can relax and enjoy your party.

**KARAOKE £150** – sing along to all your favourites! This includes our music operator for the night too.

**DAYTIME & WEEKNIGHTS COMMUNITY GROUPS £30** per hour (minimum 2 hours)

**DAYTIME & WEEKNIGHTS COMMERCIAL - £50** per hour (minimum 2 hours) concessions for group bookings to be discussed

**CATERING** We do a range of packages to suit different occasions as an example our classic buffet is £10pp and BBQs starting at £11pp see the website for more details and complete the form.

**SELF CATERING** if you wish to organise your own catering, we have a surcharge of £60 and will provide tables, banquet roll and plates.

Name:  Day Required:

Contact number:  Date Required:

Number of guests:  Address:

Email:

Times Required:

What is the purpose of the hire?

Catering:

No Catering required.

Own Catering (£60).

One of our catering options  
Please complete catering form.

## Deposit

A £60 deposit is required as to secure the booking and will cover any small damages. Note our confetti policy – it is not permitted to use foil confetti unless you have agreed the cleaning charge in advance. You are reminded that the room must be completely cleared at the end of your hire. Anything left will be discarded by our cleaners and if necessary, charged against the deposit.

Please sign only when you have read our full terms and conditions  
The deposit acts as an intention to pay for the full hire and will only be returned once the hire has taken place **or** through our discretion.

**SIGNED:**

## Office only

Deposit paid YES/NO  
Method: Cash/Card/BACS  
Date:



Room Hire and extras Paid YES/NO  
Method: Cash/Card/BACS  
Date:



Catering paid YES/NO  
Method: Cash/Card/BACS/N/A  
Date:



Deposit:  
Returned date:  
**SIGNED** \_\_\_\_\_