

# Malt Room HIRE

The Two Brewers, 80 Springfield Road, Chelmsford, CM2 6JY

[booking@twobrewerschelmsford.com](mailto:booking@twobrewerschelmsford.com)

01245 269055

Name:

Date Required:

Day Required:

Contact no.:

Email:

Postal Address:

Please describe the purpose of the hire:

## Room Hire Cost

Daytime rate is (minimum 2 hours) per hour is:

Evening Hire fee from 7pm -midnight is:

## Additional options

Additional Hour till 1am:

Music Operator:

Add karaoke for an additional:

Please tick

£35 ☐

£280 ☐

£50 ☐

£190 ☐

£50 ☐

NO  
CONFETTI  
PLEASE

## Catering

Please see separate catering page online. We do a range of packages to suit different occasions. As an example:

**Our Classic buffet.** This is mainly cold finger food

£11pp ☐

**Our Deluxe buffet.** This includes more hot food

£12pp ☐

The **BBQ** is very popular. 2 items plus accompaniments

£12pp ☐

**Self Catering.** We charge a small one-off surcharge for this

£60 ☐

Please enquire about bespoke catering or food allergies and we'll be happy help

**Hire Deposit:** This is returnable following the hire date:

£100

Cost Summary:

Catering requirements:

## Deposit information

The £100 deposit is required as to secure the booking and will cover any small damages. After a review, we will contact you to arrange the return of the deposit. Note our confetti policy – it is not permitted to use foil confetti unless you have agreed the cleaning charge in advance. You are reminded that the room must be **completely cleared** at the end of your hire. The room must be empty by the end time. If you need more time, please add and additional hour in advance. Anything left will be discarded by our cleaners and if necessary, charged against the deposit. To secure the hire, we need both this form and the deposit. We return the deposit the same way that its paid. If we find any alcohol not purchased from us, we will confiscate and ask the perpetrator to leave it and may need to close the party early as it is strictly not permitted.

**I Accept responsibility for my guests and will adhere to the terms in the terms and condition**

Please sign only when you have read our **full terms and conditions**

Available on our website or in print if required

SIGNED:

Deposits will be returned after the completions of the hire.

## Office only

Deposit paid YES/NO

Method: Cash/Card/BACS

Date:

Room Hire and extras Paid YES/NO

Method: Cash/Card/BACS

Date:

Catering paid YES/NO

Method: Cash/Card/BACS/N/A

Date:

Deposit:

Returned date:

SIGNED \_\_\_\_\_